



NATIONAL
LIGHTHOUSE
MUSEUM

in association with Staten Island Creative Community and Creative Photography Guild

CONTRACT FOR NONPROFIT PARTICIPANTS:

**Lighthouse Point Festival: An Arts and Crafts Festival with Maritime Character
Saturday, September 29, 2017 from 12 p.m. to 6 p.m.**

The Promenade at Lighthouse Point and Pier 1 / National Lighthouse Museum

Contact Name: _____

Organization Name: _____

Type of Nonprofit: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone #: _____

Cell#: _____

Email: _____

All nonprofits will receive a FREE /Single Space – 10' x 10' (Free Standing) – for the Lighthouse Point Festival. See next page for Terms and Conditions.

Set-up: 9:00 a.m. to 11:30 a.m., vehicles can be driven down The Promenade to unload at 9:00 a.m. and must be off the promenade (with the exemption for food trucks) by 11:30 a.m.

Take-Down: 6:00 p.m. to 7:30 p.m., vehicles can be driven down to The Promenade to load at 6:00 p.m. and must be off The Promenade by 7:30 p.m.

All Participants will need to supply their own tables, chairs, displays, and/or pop-up tents. Be advised The Promenade is on the water and can be extremely windy with high wind gusts. Weights are required to hold down pop-up tents and other equipment and supplies. No electricity will be available.

All Participants understand the Festival will take place regardless of the weather (“rain or shine”). Refunds will not be issued for inclement weather.

Booth/ space assignments are determined by the Lighthouse Point Festival Planning Committee. Booths/assigned spaces must be left in the condition the Participants found it. All garbage must be bagged in Participant supplied black garbage bags to be disposed of by all Participants in dumpsters at end of Festival.

All Participants are responsible for sales tax collection, as well as all required insurance and licenses.

Participants hereby agrees to indemnify and hold harmless the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild and all their managers, officers, sponsors, employees, agents, and guests from any injury that may arise to Participants, their guests, or customers; or for the loss, theft, or damage to any displayed merchandise, samples or vehicle from any cause whatsoever while in transit to or from, or while participating in the Festival.

When Acts of God or any other causes not within the control of the National Lighthouse Museum, Staten Island Creative Community, and Creative Photography Guild make it impossible for the Participants to occupy the Festival premises, then in such case, the National Lighthouse Museum, Staten Island Creative Community and Creative Photography Guild their officers, sponsors, employees, agents, and guests are jointly released from any and all claims which may arise as consequence thereof.

Submit completed contract via mail to: Tina Cuadrado, National Lighthouse Museum, 200 The Promenade at Lighthouse Point, Staten Island, NY 10301 or email to ccuadrado@lighthousemuseum.org.

Completed contract must be received no later than: Monday, September 3, 2018
Space reservation will only be made with receipt of completed contract.

I accept the rules, conditions, and terms of this contract:

Signature: _____

Date: _____